

2012 Hongkong Bank Foundation Coaching Awards

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Coaches deserve recognition for their services to sports. The Hong Kong Coaching Committee (HKCC) will honour top coaches for their effort and contribution to sport in 2012 at the “Hongkong Bank Foundation Coaching Awards Presentation” to be held in April 2013.

There are six categories of awards, and the respective nomination criteria are listed below:

1. Coach of the Year Awards

The “Coach of the Year Awards” will be awarded to coaches considered to have best demonstrated their ability to improve the performance of a team or an individual at the international level from **1 January - 31 December 2012**. Nominees should also fulfil the nomination criteria for the “Coaching Excellence Awards” as the entry requirement. Selection of recipients will be based on the overall performance of the nominees such as consistency of performance, initiative in developing potential athletes, improvement of athletes’ attitude, co-operation among squad members, and as well as work ethics. The “Coach of the Year Awards” will normally be awarded to a coach in each of the following categories:

- Senior athletes, individual sport
- Senior athletes, team event
- Junior athletes, individual sport
- Junior athletes, team event

- The Awards Sub-committee will have the discretion in granting the “Coach of the Year Awards” to more than one coach if similar achievements were made by both athletes and athletes with disability.
- “Team Events” are events in which success depends on the accumulated performances by individual athletes and/or interaction between athletes during competition.
- The age range of a “Junior” is defined by the nominating National Sports Associations (NSAs).
- Nominations for the “Coach of the Year Awards” should be submitted by NSAs.

2. Coaching Excellence Awards

The “Coaching Excellence Awards” will be awarded to coaches who have coached an athlete or a team to the Elite Vote **4-point level or above** results as defined by the Hongkong Bank Foundation Coaching Awards “Evaluation Criteria” (Appendix I) from **1 January - 31 December 2012**. Achievements from demonstration/exhibition events of competitions will not be considered. For Team Sport, Awards will also be granted to coaches who have coached individual athletes of the team to achieve official recognition in competitions of the Elite Vote 4-point level or above results. Official recognition includes “Most Valuable Player”, “Best Pitcher”, “Best Defender” etc.

- The “Evaluation Criteria” listed in Appendix I serves as a guideline for reference. NSAs should use their respective sports-specific **Elite Vote Scoring Table** to evaluate their achievements.
- Nominations for the “Coaching Excellence Awards” should be submitted by NSAs.

3. Best Team Sport Coach Award

The “Best Team Sport Coach Award” aims to recognise the achievements of coaches of Team Sports. “Best Team Sport Coach Award” will be awarded to a coach who has coached the team to an outstanding (preferably at Elite Vote 4-point level or above) achievement according to the Hongkong Bank Foundation Coaching Awards “Evaluation Criteria” (Appendix I) from **1 January - 31 December 2012**.

- The “Evaluation Criteria” listed in Appendix I serves as a guideline for reference. NSAs should use their respective sports-specific **Elite Vote Scoring Table** to evaluate their achievements.
- “Team Sport” includes Baseball, Basketball, Canoe Polo, Cricket, Dragon Boat, Football, Gateball, Handball, Hockey, Ice Hockey, Korfball, Lion Dance, Netball, Rugby, Softball, Volleyball and Water Polo.
- Nominations for the “Best Team Sport Coach Award” should be submitted by NSAs.

4. Distinguished Services Award for Coaching

The “Distinguished Services Award for Coaching” will be awarded to the coach who is judged to have made an outstanding contribution to coaching at the national and international levels for **a minimum period of 10 years prior to the date of nomination**. A coach can only receive this award once every other 10 years.

- Nominations for the “Distinguished Services Award for Coaching” should be submitted by NSAs.



5. Coach Education Award

The “Coach Education Award” will be awarded to the individual who is judged to have made an outstanding contribution to coach education for **not less than five consecutive years prior to the date of nomination**. The nominees will have to list their contribution in details and may be invited to attend an interview. The emphasis of the selection will be placed on one’s Code of Conduct, initiative and involvement in designing syllabus/curriculum and his/her contribution to coach education. A coach can only receive this award once every other five years.

- *Nominations for the “Coach Education Award” should be submitted by NSAs.*

6. Community Coach Recognition Awards

The “Community Coach Recognition Awards” will be awarded to coaches possessing **valid and related coaching certificates** for the services period and are judged to have made a special contribution to the coaching of athletes/teams within the community from **1 January - 31 December 2012**. The nominees should have served the community **not less than three consecutive years prior to the date of nomination**, with priority given to those who have served the community for a longer period. Coaches can only receive this award once every other three years.

- *Nominations for the “Community Coach Recognition Awards” may be submitted by NSAs, District Sports Associations, Community Sports Clubs, or other sports organisations.*
- *Each organisation can only submit one nomination, with the exception of those multi-sports organisations, which can submit up to two nominations from two different sporting events.*
- *The nominating organization shall provide copy of Certificate of Registration of Societies (Except nominations from NSAs).*

REMARKS

- All nominees shall possess a positive image of coaching and observe “Coaches’ Code of Conduct” (Appendix II).
- Except for the “Coaching Excellence Awards”, a coach could only be granted **ONE** of the following Awards in one specific year: “Coach of the Year Awards”, “Best Team Sport Coach Award”, “Distinguished Services Award for Coaching”, “Coach Education Award” and “Community Coach Recognition Awards”.
- For all categories except the “Community Coach Recognition Awards”, only nominations from NSAs which are affiliated to the Sports Federations & Olympic Committee of Hong Kong, China (SF&OC) would be accepted. As for the “Community Coach Recognition Awards”, the sports being nominated should be recognized under the SF&OC’s domain.

AWARDS SUB-COMMITTEE

An Awards Sub-committee will be appointed by the HKCC to select Awards’ recipients. The above guidelines will serve as a reference for the Awards Sub-committee to select the Awards recipients, and the Sub-committee has the discretion to adjust the criteria, if necessary.

NOMINATIONS

Complete and return the nomination form(s) with respective attachments in this booklet. Nomination forms are also available from all NSAs, the Hong Kong Sports Institute (HKS) and the HKCC’s website at www.hkcoaching.com (Photocopied forms are also acceptable).

NOTES

All information provided will be treated as confidential and will not be returned. The information will be confined to processing application only. The Organiser will arrange recording during the presentation ceremony and its authorised agents and the programme sponsor(s) may use, distribute, and/or reproduce related materials for promotional purposes.

ENQUIRIES

For further information, please contact the Coach Education Department of the HKS at 2681 6888 or visit www.hkcoaching.com.

CLOSING DATE FOR NOMINATIONS : 31 December 2012 (Monday)

SUBMISSION OF NOMINATIONS

Coaching Awards Scheme
Hong Kong Coaching Committee
c/o Coach Education Department
Hong Kong Sports Institute
25 Yuen Wo Road, Sha Tin
New Territories, Hong Kong

LATE APPLICATION OR APPLICATIONS WITH INSUFFICIENT INFORMATION WILL NOT BE CONSIDERED



Hongkong Bank Foundation Coaching Awards Evaluation Criteria

Item		Criteria and Rating	
1.	Leading <u>senior athletes</u> to achieve international-level performance in previous year	4-8 (>24 entries) or <u>Top 1/3 (≤24 entries)</u> Olympic Games Asian Games World Championships World Cup (Finals)	Medal (Minus-one Rule)* Olympic Games Asian Games
		Medal (> 9 entries) or <u>Top 1/3 (≤9 entries)</u> Asian Championships National Games World University Games/ Championships Asia Cup (Finals) World Cup Series [4]	Medal (>9 entries) or <u>Top 1/3 (≤9 entries)</u> World Championships World Cup (Finals) [5]
2.	Leading <u>junior athletes</u> to achieve international-level performance in previous year	4-8 (>24 entries) or <u>Top 1/3 (≤24 entries)</u> World Youth Championships World Youth Games World Youth Cup (Finals)	Medal (>9 entries) or <u>Top 1/3 (≤9 entries)</u> World Youth Championships World Youth Games World Youth Cup (Finals)
		Medal (>9 entries) or <u>Top 1/3 (≤9 entries)</u> Asian Youth Championships All City Games Asia Youth Cup (Finals) World Youth Cup Series [4]	[5]

Requirements for results to be considered

- Each result will only be used once. Results of doubles events and team events in individual sports will only be counted once. Results achieved by the same athlete in both senior and junior events will only be counted in either category.
- Achievements of demonstration/exhibition events of competitions will not be counted.
- Only achievements of athletes fulfilling the three-year residency criteria will be counted.
- For team events of individual sports and team sports competitions, all members of the team must fulfill the three-year residency requirement, and all should be eligible to represent Hong Kong to participate in Asian Games and/or Olympic Games.
- Due to lack of uniformity in various sports disciplines, international ranking will not be used as an assessment parameter.
- Only achievements at competitions which are sanctioned/recognised/endorsed by the relevant IF/AF will be considered, except National Games/ Championships.
- For Olympic Games and Asian Games medal achievements, the “Minus-one Rule”* will be applied.
- Only achievements for events with a minimum of 4 countries/regions taking part will be counted.
- International open/professional events with six or more current world top 10 ranking players taking part will be considered at 4/5-point level.
- For team sports, inter-club competitions, whether local or international, will not be used as an assessment parameter.

Note:

- The above “Evaluation Criteria” is adapted from the HKSI’s “Evaluation Criteria for Elite Vote Generic Table”.
- The above “Evaluation Criteria” serves as a guideline for NSAs’ reference. **NSAs should use the respective sports-specific Elite Vote Scoring Table to evaluate their achievements.**

* Minus-one Rule: Athletes must have beaten at least 1 opponent in the competition



教練守則

教練在不同場合，擔當不同的角色，有如運動員的老師、模範、顧問、家長及訓練員等；而優秀的教練能使運動員在參與過程得到正確體驗，培養良好的體育精神。香港教練培訓委員會為了提高教練的水平，特別制定了一套教練守則，讓教練遵從：

- 1) 對待每一運動員為獨立個體，幫助運動員發揮其天份
- 2) 提倡公平競賽，尊重他人及接受其體育項目所釐定之規則條文及精神
- 3) 充實有關教練的新知識，提高個人水平
- 4) 確保運動員有一個安全的訓練及比賽環境，運動器材及設施達安全標準
- 5) 確保訓練及比賽符合運動員的年齡及體能
- 6) 讓運動員明白運動的益處，並鼓勵終身參與運動
- 7) 避免過度訓練運動員，並維持運動員的興趣及提升他們對體育的熱愛
- 8) 以身作則，不可粗言穢語
- 9) 避免作出騷擾及歧視行為，包括性騷擾，種族及傷殘歧視

Appendix II

Coaches' Code of Conduct

Coaches serve a number of important roles such as teacher, role model, mentor, guardian and trainer. Good coaches provide athletes with positive experiences in sports participation and help nurture sportsmanship. In order to ensure the quality of coaches, the Hong Kong Coaching Committee has formulated a Code of Conduct for coaches to follow:

- 1) Treat each athlete as an individual and help him/her to reach full potential.
- 2) Promote fair play and show respect for other teams. Accept both the guidelines and the spirit of the rules that define and govern his/her sport.
- 3) Keep up with the latest coaching techniques and seek continual improvement.
- 4) Provide a safe environment. Check that equipment and facilities are safe.
- 5) Ensure training and competition are suitable for the age and fitness level of the athletes.
- 6) Let athletes know the benefit of sport and encourage them to participate in sport throughout their lives.
- 7) Do not over train athletes. Maintain athletes' interest and promote their enthusiasm towards sports.
- 8) Always lead by example and do not speak foul language.
- 9) Avoid any form of harassment towards your athletes. This includes harassment on sex, race and disability.