

2013 Hong Kong Coaching Awards

Nomination Criteria

Coaches deserve recognition for their services to sports. The Hong Kong Coaching Committee (HKCC) will honour top coaches for their effort and contribution to sport in 2013 at the “Hong Kong Coaching Awards Presentation” to be held in March 2014. There are six categories of awards, and the respective nomination criteria are listed below:

1. Coach of the Year Awards

The “Coach of the Year Awards” will be awarded to coaches considered to have best demonstrated their ability to improve the performance of a team or an individual at the international level from **1 January - 31 December 2013**. The entry requirement for the “Coach of the Year Awards” is to fulfill the nomination criteria for the “Coaching Excellence Awards”. Selection of recipients will be based on the overall performance of the nominees such as consistency of performance, initiative in developing potential athletes, improvement of athletes’ attitude, co-operation among squad members and work ethics. The “Coach of the Year Awards” will normally be awarded to a coach in each of the following categories:

Senior athletes, individual sport
Senior athletes, team event
Junior athletes, individual sport
Junior athletes, team event

- *The Awards Sub-committee will have discretion in granting the “Coach of the Year Awards” to more than one coach if similar achievements were made by both athletes and athletes with disability.*
- *“Team Events” are events in which success depends on the accumulated performances by individual athletes and/or interaction between athletes during competition.*
- *The age range of a “Junior” is defined by the nominating National Sports Associations (NSAs).*
- *Nominations for the “Coach of the Year Awards” should be submitted by NSAs.*
- *Each competition result can only be used to nominate one coach for the Coach of the Year Award.*

2. Coaching Excellence Awards

The “Coaching Excellence Awards” will be awarded to coaches who have coached an athlete or a team to the Elite Vote 4-point level or above results as defined by the Coaching Awards “Evaluation Criteria” (Appendix I) from 1 January - 31 December 2013. Achievements from demonstration/exhibition events of competitions will not be considered. For Team Sport, Awards will also be granted to coaches who have coached individual athletes of the team to achieve official recognition in competitions of the Elite Vote 4-point level or above results. Official recognition includes “Most Valuable Player”, “Best Pitcher”, “Best Defender” etc.

- *The “Evaluation Criteria” listed in Appendix I serves as a guideline for reference. NSAs should use their respective sports-specific Elite Vote Scoring Table to evaluate their achievements.*
- *Nominations for the “Coaching Excellence Awards” should be submitted by NSAs.*
- *Each competition result can only be used to nominate one coach for the Coaching Excellence Award.*

3. Best Team Sport Coach Award

The “Best Team Sport Coach Award” aims to recognise the achievements of coaches of Team Sports. “Best Team Sport Coach Award” will be awarded to a coach who has coached the team to an outstanding (preferably at Elite Vote 4-point level or above) achievement according to the Coaching Awards “Evaluation Criteria” (Appendix I) from **1 January - 31 December 2013**.

- *The “Evaluation Criteria” listed in Appendix I serves as a guideline for reference. NSAs should use their respective sports-specific Elite Vote Scoring Table to evaluate their achievements.*
- *“Team Sport” includes Baseball, Basketball, Canoe Polo, Cricket, Dragon Boat, Football, Gateball, Handball, Hockey, Ice Hockey, Korfbal, Lion Dance, Netball, Rugby, Softball, Volleyball and Water Polo.*
- *Nominations for the “Best Team Sport Coach Award” should be submitted by NSAs.*

4. Distinguished Services Award for Coaching

The “Distinguished Services Award for Coaching” will be awarded to the coach who is judged to have made an outstanding contribution to coaching at the national and international levels for a minimum period of 10 years prior to the date of nomination. A coach can only receive this award once every 10 years.

- *Nominations for the “Distinguished Services Award for Coaching” should be submitted by NSAs.*

5. Coach Education Award

The “Coach Education Award” will be awarded to the individual who is judged to have made an outstanding contribution to coach education for **not less than five consecutive years prior to the date of nomination**. The nominees will have to list their contribution in recent five years with details and may be invited to attend an interview. The emphasis of the selection will be placed on one’s Code of Conduct, initiative and involvement in designing syllabus/curriculum and his/her contribution to coach education. A coach can only receive this award once every five years.

- *Nominations for the “Coach Education Award” should be submitted by NSAs.*

6. Community Coach Recognition Awards

The “Community Coach Recognition Awards” will be awarded to coaches possessing **valid and related coaching certificates** for the services period and are judged to have made a special contribution to the coaching of athletes/ teams within the community from **1 January - 31 December 2013**. The nominees should have served the community **not less than three consecutive years prior to the date of nomination in the same sport**, with priority given to those who have served the community for a longer period. Coaches can only receive this award once every three years.

- *Nominations for the “Community Coach Recognition Awards” may be submitted by NSAs, District Sports Associations, Community Sports Clubs, or other sports organisations.*
- *Each organisation can only submit one nomination, with the exception of those multi-sports organisations, which can submit up to two nominations from two different sporting events.*
- *The nominating organization shall provide copy of Certificate of Registration of Societies (Except nominations from NSAs).*

REMARKS

- All nominees shall possess a positive image of coaching and observe “Coaches’ Code of Conduct” (Appendix II).
- Except for the “Coaching Excellence Awards”, a coach could only be granted **ONE** of the following Awards in one specific year: “Coach of the Year Awards”, “Best Team Sport Coach Award”, “Distinguished Services Award for Coaching”, “Coach Education Award” and “Community Coach Recognition Awards”.
- For all categories except the “Community Coach Recognition Awards”, only nominations from NSAs which are affiliated to the Sports Federations & Olympic Committee of Hong Kong, China (SF&OC) would be accepted. As for the “Community Coach Recognition Awards”, the sports being nominated should be recognized under the SF&OC’s domain.

AWARDS SUB-COMMITTEE

An Awards Sub-committee will be appointed by the HKCC to select Awards’ recipients. The above guidelines will serve as a reference for the Awards Sub-committee to select the Awards recipients, and the Sub-committee has the discretion to adjust the criteria, if necessary.

NOMINATIONS

Complete and return the nomination form(s) with respective attachments. Nomination forms are also downloadable from the HKCC’s website at www.hkcoaching.com.

NOTES

All information provided will be treated as confidential and will not be returned. The information will be confined to processing application only. The Organiser will arrange recording during the presentation ceremony and its authorised agents and the programme sponsor(s) may use, distribute, and/or reproduce related materials for promotional purposes.

ENQUIRIES

For further information, please contact the Coach Education Department of the HKSI at 2681 6888 or visit www.hkcoaching.com.

CLOSING DATE FOR NOMINATIONS : 31 December 2013 (Tuesday)

SUBMISSION OF NOMINATIONS

Hong Kong Coaching Awards Nominations
Coach Education Department
Hong Kong Sports Institute
25 Yuen Wo Road, Sha Tin
New Territories, Hong Kong

LATE APPLICATION OR APPLICATIONS WITH INSUFFICIENT INFORMATION WILL NOT BE CONSIDERED.